

Town of Carver Community Preservation Committee Guidelines for Project Submission

- Each project must be submitted to the Community Preservation Committee (CPC) using the Application for Community Preservation Funding as a cover sheet. Applications should be submitted with eleven (11) copies of the cover sheet and proposal.
- Requests must include a statement of need and be documented with appropriate supporting information. The use of maps, visual aids, and other supplemental information is encouraged. Endorsement letters from Town Boards or Departments are encouraged.
- Obtain quotes or appraisals for project costs. If not available, estimates may be used, provided the basis of the estimate is fully explained.
- If the request is part of a multi-year project, include the total project costs and allocations.
- For applicants that have multiple project requests, please prioritize projects.
- Requests must be received by **October 31, 2008 at 12:00 p.m.** to be considered for recommendation to the Town Meeting.
- Applicants must be present at a CPC meeting to answer questions. The CPC meeting schedule to review project proposals will be announced at a later date.

Please keep in mind that there are legal limitations to the use of CPA funds. Additional information on the CPA and the Community Preservation Committee can be found on the Town's web-site at www.carverma.org or at www.communitypreservation.org . The CPC can be reached by telephone at 508-866-3401. If you are in doubt about your project's eligibility after consulting these sources, you are encouraged to submit an application so that the CPC can determine eligibility.

Please submit the Application for Community Preservation Funding and accompanying documentation to:

**Community Preservation Committee
108 Main St., Town Hall
Carver, MA 02330**

Town of Carver Community Preservation Committee

Robert Bentley, Chair 108 Main Street

Henry Williams, Vice Chair Carver, MA 02330

www.carverma.org 508-866-3401

The Community Preservation Committee is pleased to announce the availability of applications for funding under the Community Preservation Act for fiscal year 2010. The Committee is excited and honored to offer this opportunity to the Community of Carver.

Funds from the CPA are available for the following purposes:

- 1. Open Space** - the acquisition, creation, and preservation of open space, and for the rehabilitation or restoration of such open space that is acquired under the CPA
- 2. Historic Preservation** – acquisition, preservation, rehabilitation and restoration
- 3. Community Housing** - the creation, preservation, and support of community housing and for the rehabilitation or restoration of such community housing that is acquired or created the adaptive reuse of existing buildings or construction of new buildings on previously developed sites.
- 4. Public Recreation** the acquisition, creation, and preservation of land for recreation use and for rehabilitation or restoration of land for recreational use that is acquired or created.

Funds from the CPA are NOT available for the following purposes:

Maintenance. CPA funds cannot be used for routine maintenance of existing facilities.

Supplanting. The CPA is directed at augmenting municipal funds, not replacing existing funding.

The full text of the Community Preservation Act can be found in M.G.L. 44B, Chapter 267 of the Acts of 2000. Copies are available at the Town Hall, and online at www.massachusettslaws.com.

In order for the Community Preservation Committee to process your request, you must complete the CPC Application and proposal detailing the scope of your project. **All applications for consideration by the CPC must be received no later than October 31, 2008.**

Return eleven (11) copies to: Community Preservation Committee, c/o Selectmen's Office, 108 Main Street, Carver, MA 02330 or deliver it directly to the Selectmen's Office.

Thank you for your interest in community preservation. Any questions contact 508 866-3401.

Sincerely,

Community Preservation Committee

Town of Carver Community Preservation Committee

Dear Community Members:

The Town of Carver Community Preservation Committee (CPC) is soliciting proposals for projects that qualify for Community Preservation Act funding for presentation to the 2008 Annual Town Meeting. Proposals can be submitted under the four topic areas of: 1) acquisition, creation and preservation of open space; 2) acquisition, preservation, rehabilitation and restoration of historic resources; 3) acquisition, creation and preservation of land for recreational use; and 4) creation, preservation and support of community housing.

Project submission forms and selection criteria may be viewed on the web at www.carverma.org under the “Community” drop down, or may be picked up at the Conservation Commission, Planning Board or Selectmen’s offices. Applications should be submitted to the CPC as soon as possible, but **no later than October 31, 2008**.

The CPC plans to propose funding for approved projects in the Town Warrant for the next Annual Town Meeting.

For further information, please contact any member of the CPC or call 508-866-3401.

Thank you.

Carver Community Preservation Committee